

# NOTICE

## CARNEGIE HILLS HOMEOWNER'S ASSOCIATION

### ANNUAL MEETING

THURSDAY, MARCH 19, 2026

6:00 p.m.

VIA: ZOOM MEETING

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The Annual Meeting will be held Thursday, March 19, 2026, at 6:00 p.m. via Zoom. Ideally, we prefer that a quorum be established to permit association business and votes to be conducted, therefore, please return the enclosed Proxy if you cannot attend. This will enable us to establish a quorum.

### Agenda

- ❖ Call to order
- ❖ Financials
- ❖ Owner concerns
- ❖ Volunteers for the Board of Directors – 4-hour class: *certificate required/continuing education for re-elected Board Members*
- ❖ Adjourn

A Board of Directors Meeting will be held directly after the meeting to elect officers.

Your 2024-2025 Current Board of Directors are:

**President – Melissa Gee**

**Vice President- James Schultz**

**Secretary/Treasurer- Jamie Brundage**

If a voting member of your household will not be able to attend the meeting, **it is important that you send the signed attached proxy form in to ensure that a quorum is established**, and important business can be conducted at the meeting. Please fill out the proxy attached and return to management at one of the following:

*Etheridge Property Management*

*E-mail: [amccormick@epmfl.net](mailto:amccormick@epmfl.net)*

*U.S. Mail: 908 Gardengate Circle, Pensacola, FL 32504*

**To make a payment online, get to know more about your management company, what they do, and to locate important association documents and information, please visit our website:**

**[www.epmfl.net](http://www.epmfl.net)**

CARNEGIE HILLS HOMEOWNER'S ASSOCIATION, INC.

PROXY

ELECTION OF DIRECTORS, MEETING TO BE HELD:

DATE: Thursday, March 19, 2026  
TIME: 6:00 p.m.  
LOCATION: via ZOOM

I/We, the undersigned, owner(s) of the property located at \_\_\_\_\_  
(insert address) designate as follows:

Check all that apply:

- I instruct and authorize the Board of Directors to count this Proxy for purposes of achieving a quorum at the above-referenced election meeting.
- I hereby designate \_\_\_\_\_ to attend the meeting and to act in my stead in voting for me on any issue or motion that is properly brought before the owners for a vote at the above-referenced election meeting including the election of directors.

ALL OWNERS MUST SIGN:

Dated: \_\_\_\_\_ (sign) \_\_\_\_\_ (print name)

Dated: \_\_\_\_\_ (sign) \_\_\_\_\_ (print name)

SUBSTITUTION OF PROXY

The undersigned, appointed as proxy above, does hereby designate \_\_\_\_\_  
to substitute for me in the proxy set forth above.

Dated: \_\_\_\_\_, 20\_\_\_\_ Proxy \_\_\_\_\_

RETURN BY THE FOLLOWING OPTIONS:

- OPTION 1) E-MAIL: amccormick@epmfl.net
- OPTION 2) MAIL: CARNEGIE HILLS H.O.A.  
c/o ETHERIDGE PROPERTY MANAGEMENT  
908 GARDENGATE CIRCLE, PENSACOLA, FL 32504